



**adm**  
Advanced Direct Mail

Advanced Direct Mail Limited

Unison

13 JUN 2016

RECEIVED

Invoice No.  
Invoice/Tax Date  
Order No.  
Account No.  
Estimate No.  
Re:

Page 1 of 1  
10/06/2016

## Invoice

	Qty	Cost	Total	VAT
EU3 MAILED 16 JUNE				
To Receive and Re-format Data	1	£75.00	£75.00	£15.00
Mailsort Data	526,057	£3.00 /1000	£1,578.17	£315.63
Simplex Laser A4 Letter	526,057	£16.00 /1000	£8,416.91	£1,683.38
Machine fold A4 - DL(Letter)	526,057	£3.00 /1000	£1,578.17	£315.63
Set Envelope Machine	1	£25.00	£25.00	£5.00
Enclose 1st item into Envelope(Folded Letter)	526,057	£12.00 /1000	£6,312.68	£1,262.54
Bag and Bundle	526,057	£3.00 /1000	£1,578.17	£315.63
POSTAGE	526,057	£260.00 /1000	£136,774.82	£27,354.96
DATA COSTS	1	£975.16	£975.16	£195.03
Outer extra	120,000	£1,578.00 /120000	£1,578.00	£315.60
Letterhead extra	120,000	£1,500.00 /120000	£1,500.00	£300.00
			<b>£160,392.08</b>	<b>£32,078.40</b>

Please pay  
15/6/16

TERMS: STRICTLY 30 DAYS FROM INVOICE DATE  
Title of goods is retained until payment in full is made

Total £160,392.08  
VAT £32,078.40  
Total Due £192,470.48

Please note that all work carried out in our factory will be subject to a minimum invoice charge.  
Please note all invoice queries must be reported within 7 days of invoice date



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ISO 9001  
QUALITY  
SYSTEMS

