

# **BERWICK-UPON-TWEED CONSERVATIVES**

## **Statement of Accounts**

**Statement Date:**

**31 December 2015**

**1. Statement of Accounts: accruals accounting**

<b>Administrative information</b>	
<b>Registered address</b>	
4 Matthew Parker Street, London, SW1H 9HQ	
<b>Elected Officials</b> (ie MP, councillors if applicable)	
Name	Position
Anne-Marie Trevelyan MP	Member of Parliament Berwick-upon-Tweed
Coun. Glen Sanderson	Northumberland County Councillor, Chevington and Longhorsley Division
Coun. Anthony Murray	Northumberland County Councillor, Wooler Division
Coun. Trevor Thorne	Northumberland County Councillor, Shilbottle Division
Coun. Gordon Castle	Northumberland County Councillor, Alnwick Division
Coun. Jeff Watson	Northumberland County Councillor, Amble West with Warkworth Division
Coun. John Woodman	Northumberland County Councillor, Bamburgh Division
<b>Responsible Officers</b>	
For the purposes of the Political Parties Elections Referendums Act 2000 the responsible officers are:	
Name	Position
Mr Aidan Ruff	Chairman
Mr Tim Maxwell	Vice Chairman - Membership
Mr Glen Sanderson	Vice Chairman - Political
Mr Roderick Lawrie	Treasurer

## Political activities

### Overview of political activities

2015 was a very exciting year for the Association! After over 40 years of Lib-Dem representation, nine years of hard campaigning by Anne-Marie and the Association resulted in the fulfilment of a political dream. Finally, a Conservative MP for Berwick Upon Tweed.

Anne-Marie has worked hard in her first year of office and has opened two offices, one in Alnwick and one in Berwick. I think that most people will agree that she has already been an extremely effective Member of Parliament.

However, the upcoming boundary changes will represent a challenge in 2020 as, at the moment, we don't know how much we will have of Morpeth or perhaps even Newbiggin with its 7,000 Labour voters. Our task is to not only keep Anne-Marie at Westminster, but to increase her majority.

In the meantime, we are working hard to attempt to wrest control of the County Council from the minority Labour administration in 2017. So, we need as much help as ever!

### Branches

Alnwick and Alnmouth  
Berwick Town  
Wooler, Chatton and Cheviot  
Conservative Policy Forum  
Hartburn and Longhorsley  
Felton, Swarland and Shilbottle  
Ladies' Luncheon Club  
Longhoughton  
Longframlington  
Norham and Islandshire  
Amble & Warkworth  
Patrons Club

## **Financial Activities**

### **Income overview**

Association income has again suffered a small decline probably due to our winning of the Northumberland seat and the feeling of content in members and activists. Fundraising continues at a steady pace and, although we show a small loss at the end of the year of £4,924, our money in the bank is £13,946. However, this is tempered by the transfer of a late £4,600 donation banked for the Northumberland Conservative Association that wasn't transferred to their account until January and must be excluded from the Berwick Conservative Association accounts.

### **Expenditure overview**

Staff Costs and office costs have stabilised due to careful management even though campaigning activity increased significantly due to the election, with consequent increase in associated costs

Increases in campaigning activity have led to increased costs in campaign materials and associated office and printing costs.

A move of office will reduce costs in the coming year.

The Association continues to employ a full time accounts/secretary.

### **Additional investment**

There were no additional investments made.

### **Balance sheet overview**

The Balance Sheet and Cash Reserves remain strong to deal with current levels of expenditure.

## **Accounting notes**

### **Accruals accounting**

These accounts have been prepared using the accruals accounting method, the same as last year.

<b>Income and Expenditure Account</b>			
	Note	2015	2014
<b>Income</b>			
Membership	1	13,449	10,963
Affiliations	2	-	-
Donations	3	44,512	16,103
Branch Income	4	4,830	3,401
Fundraising income	5	24,650	60,653
Investment income	6	54	21
Transfers in	7	-	-
Property and rental income/Office services	8	-	-
Notional Income	9	-	-
Total income		87,495	91,141
<b>Expenditure</b>			
Premises	-	5,887	6,500
Office costs	-	12,591	13,492
Branch Expenditure	4	80	70
Staff costs	10	24,398	28,923
Transfers out	7	-	-
Campaigning costs	-	42,080	27,560
Fundraising Costs	5	5,763	3,865
Financing charges and taxation	11	1,151	986
Depreciation	12	356	356
Notional Expenditure	9	-	-
Profit/Loss on Disposal of Assets	16	-	-
Miscellaneous Expenditure		4,713	70
Total expenditure		97,019	81,822
(Deficit)/surplus		(9,524)	9,319

<b>Balance Sheet</b>			
	Note	2015	2014
<b>Fixed assets</b>			
Property	12	-	-
Fixtures and fittings	12	-	-
Office equipment	12	76	432
Investment property	6	-	-
Other investments	6	-	-
Total fixed assets		<b>76</b>	<b>432</b>
<b>Current assets</b>			
Cash in hand and at bank	6	13,963	18,194
Stock	13	-	-
Debtors and Prepayments	14	-	-
Total current assets		<b>13,963</b>	<b>18,194</b>
<b>Liabilities</b>			
Creditors and Accruals	-	5,870	933
Loans outstanding	15	-	-
Total liabilities		5,870	933
Total Net Assets/(Liabilities)		<b>8,169</b>	<b>17,693</b>
<b>Reserves</b>			
Accumulated fund at start of year		17,693	8,374
Deficit/surplus		(9,524)	9,319
Accumulated fund at end of year		8,169	17,693
Asset Revaluation Reserve		-	-
Other funds		-	-
Total Reserves		<b>8,169</b>	<b>17,693</b>

## Notes to the Accounts:

### Note 1 Membership

Description	2015	2014
Membership fees received directly by the accounting unit.	13,449	10,963
Membership fees received via/paid to the central party		
<b>Total Membership</b>	279	375

### Note 2: Affiliations

Affiliate	2015	2014
<i>Not applicable to the Conservative Party</i>	-	-
<b>Total</b>		

### Note 3: Donations

Donations	2015		2014	
	Cash	Non Cash	Cash	Non Cash
Berwick-upon-Tweed	44,512	0	16,103	0
<b>Total</b>	44,512	0	16,103	0

During the year the unit had several donations that were **reportable** to the Electoral Commission, ie that were over £1,500 from the same donor in the year.

**Note 4: Branch Income and Expenditure**

	2015		2014	
	Income	Expenditure	Income	Expenditure
	4,830	80	3,401	70
	4,830	80	3,401	70

**Note 5: Fundraising Income and Expenditure**

	2015		2014	
	Income	Expenditure	Income	Expenditure
Berwick-upon-Tweed	5,174	2,575	28,182	3,865
Cookbooks	-	-	19	-
Association	4,435	3,188	17,415	-
Patron	15,041	-	15,037	-
Total	24,650	5,763	60,653	3,865

**Note 6: Investment Income**

	2015		2014	
Investment Income from Fixed Assets and Other Investments				
	Value as at 31/12/15	Dividend Received	Value as at 31/12/14	Dividend Received
Share Holdings	-	-	-	-
Capital Gain/ (Loss)	-		-	

	2015			2014		
Trust Property	Net Asset Value of Trust as 31/12/15	Value of 50% Holding	Income Rec'd	Net Asset Value of Trust as 31/12/14	Value of 50% Holding	Income Rec'd
Name of Trust	-	-	-	-	-	-

**Investment income from current assets:**

Bank Accounts	Balance as at 31/12/15	Interest Received	Balance as at 31/12/14	Interest Received
Cash at Bank	13,947	-	18,161	-
Cash in Hand	16	-	8	-
Total	13,963	-	18,169	-



**Note 7: Transfers**

Transfer From/To	Purpose of Transfer	Amount	
		Incoming	Outgoing
To: Northumberland Conservatives	Money received by Berwick in order to be included in compliance procedures	-	-
To: Northumberland Conservatives	Northumberland Campaign subscription	-	-
From: Northumberland Conservatives	Recharged to support seconded Constituency Agent	-	-
<b>Total</b>		-	-

**Note 8: Property and rental income/Office services**

Source	2015	2014
<b>Total</b>	-	-

**Note 9: Miscellaneous Income Expenditure**

	2015		2014	
	Income	Expenditure	Income	Expenditure
<b>Northumberland Conservatives</b>	-	4,713	-	-
<b>Gifts</b>	-	-	-	70
<b>Total</b>	-	4,713	-	70

**Note 10: Salary Costs**

	2015	2014
Salary Costs	18,632	20,026
National Insurance/Social Security Costs	5,766	8,897
Pension costs	-	-
<b>Total</b>	24,398	28,923
	2015	2014
Number of staff	3	3
Average Cost	8,132	9,641



**Note 11: Financing charges and taxation**

	2015	2014
Bank Charges & Commission	671	518
Accountancy & Examination Charges	480	468
<b>Total</b>	<b>1,151</b>	<b>986</b>

**Note 12 Fixed Assets**

Asset Cost	Property	Fixtures and Fittings	IT Equipment	Total
Balance B/fwd (A)	-	2,040	3,489	5,529
Additions	-	-	-	-
Disposals	-	-	-	-
Revaluation (Property Only)				
<b>Balance C/fwd (B)</b>	<b>-</b>	<b>2,040</b>	<b>3,489</b>	<b>5,529</b>

Depreciation	Property	Fixtures and Fittings	IT Equipment	Total
	N/A	Straight Line over 5 years	Straight Line over 3 years	
Balance B/fwd (C)	-	2,040	3,057	5,097
Disposals	-			
Charge for the year	-	-	356	356
<b>Balance C/fwd (D)</b>	<b>-</b>	<b>2,040</b>	<b>3,413</b>	<b>5,453</b>

Net Book Value B/fwd(A-C)	-	-	432	432
Net Book Value C/fwd(B-D)	-	-	76	76

**Note 13 Stock**

		2015	2014
Opening Balance		-	-
Movements	Increase	-	-
	Decrease	-	-
Closing Balance		-	-

**Note 14 Debtors and Pre-Payments**

Description	2015	2014
<i>Pre-Payments</i>	-	-
<i>Debtors</i>		
	-	-
<b>Total</b>	-	-

**Note 15: Loans**

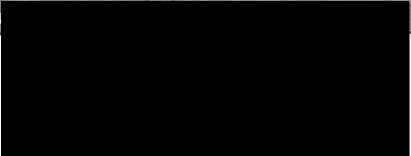
	2015	2014
Outstanding amount at start of year	-	-
Capital Repayment		
New loans or mortgages		
Outstanding amount at end of year	-	-

**Note 16: Profit/(Loss) on Disposal of Assets**

Item	NBV at Date of Disposal	Sale Proceeds	Profit/(Loss) on Disposal
<b>Total</b>	-	-	-

## Declarations

I confirm that the above Statement of Accounts has been prepared in accordance with guidance issued by the Electoral Commission and is correct to the best of my knowledge. In addition I confirm that these accounts have been approved by:

Sign	Position	Date
	Registered Treasurer	29/03/2016

I have examined the Income and Expenditure Account and Balance Sheet for the year ending 31st December 2015 together with the underlying accounting records and confirm that the accounts are in accordance therewith.

Signat	Position	Date
	Independent verifier: Stuart AF Faed BSc (Hons) CA DipPFS	29/3/16