

The Tatton Accounting Unit
Statement of Accounts
For the year ended 31 December 2016

THE TATTON CONSERVATIVE ASSOCIATION

FOR THE YEAR ENDED 31 DECEMBER 2016

Introduction

This Statement of Accounts provides a report on the political and financial activities of the Tatton Conservative Association. The Association's registered address is:

Conservative Office
1A Windsor Way
Knutsford
Cheshire
WA16 6JB
Tel: 01565 632181
Website: tattonconservatives.org.uk
Email: office@tattonconservatives.org.uk

For the purposes of the Political Parties Elections Referendums Act 2000, Cllr Don Hammond (the Association Chairman), is the Registered Treasurer.

Review of political activities

Overview

2016 was another busy year. The first part of the year was focused on campaigning for the Conservative Party candidate for the Police and Crime Commissioner Election, which took place on 5th May. This was followed by the EU Referendum, where the Association remained neutral, but many members were actively engaged in the Remain and Leave campaigns.

In the second half of the year, we concentrated on raising funds, to be spent on campaigning both within the Tatton constituency and across the North West Region. We also contested one by-election to Wilmslow Town Council.

Tatton Association members fully engaged with a series of Cheshire & Wirral Area, and North West Regional, meetings, conferences and events. Members also participated in the Parliamentary Boundary Review consultation process, by attending meetings and by submitting representations to the Boundary Commission for England.

Membership

The number of nationally qualifying members had increased to 714 at 31st December 2016, compared with 649 at 31st December 2015. 170 new members were recruited during the year, to replace members who passed away, moved out of the area or declined to renew their subscription. The age profile of the membership continues to be reduced, with more members being actively involved in campaigning and fundraising activities.

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Branches

The Association has the following branches under its direct control and all income received and expenditure incurred by those branches has been included in the Association's accounts:

- Alderley Edge
- Conservative Future
- Dean Row
- Handforth
- High Legh & District
- Knutsford BON
- Knutsford Norbury Booths
- Mobberley
- Mobberley Women's Branch
- Tatton Women's Committee
- Tatton Women's Lunch Club
- Wilmslow East, Lacey Green & Styal
- Wilmslow West & Chorley

During 2016, High Legh branch closed. Dean Row and Handforth branch members agreed to merge, to form a new branch called Bollin Dean. The Executive Council gave approval for the formation of a new branch in Chelford Ward, and acknowledged the closure of the Tatton Women's Lunch Club.

Throughout the year, the branches raised funds for the Conservative Party and carried out campaign work in their geographical area.

The Association also runs a successful Patrons' Club, Team 1000 group and The Portcullis Club for members who wish to subscribe at a higher level. We ran a full programme of events for all three of our donor clubs, in accordance with the benefits offered to members of these groups.

Committees

The Association's Executive Council met three times during the year to discuss and approve the work of the Association.

The Management Committee met five times to discuss and agree the detail of the work.

Tatton Women's Committee continued to run fundraising events throughout the year.

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Campaigning

Our political activities focused on the Police and Crime Commissioner election within Cheshire, and fighting a by-election to Wilmslow Town Council in Wilmslow East ward.

The Association office was used as a coordination hub during the Police and Crime Commission campaign. We administered the postal vote recruitment campaign and the financial appeal, whilst giving full human and financial support to the wider campaign. Unfortunately, we lost the seat to the Labour Party candidate.

Throughout the year, we continued to support other North West constituencies with human and financial resources to bolster their campaign success in local government elections.

Staffing

In 2016 there was no change to the staffing of the Accounting Unit. The administration assistant, Wendy Hine, worked two days per week and we continued to benefit from the services of a full time, professional Conservative Party Agent (Hayley Wells-Bradshaw).

During the year, both members of staff helped to train volunteers and newly recruited staff for other Associations, by request.

Trustees

The appointed Trustees of the Accounting Unit are:

Mr M Roberts
Stone Legh
Legh Road
Knutsford
Cheshire
WA16 8LP

Mr A R Dobell
Pear Tree Farm
Well Bank Lane
Over Peover
Knutsford
WA16 8UN

Mr J Jackson
The Breakers
Mereside Road
Mere
Knutsford
WA16 6QW

Cllr M Stocks
7 Oakmere Barns
Farm Road
Oakmere
Northwich
CW8 2DF

During the year, Mr A R Dobell resigned from being a Trustee.

Signed on behalf of the Tatton Conservative Association


Cllr Don Hammond
Association Chairman & Registered Treasurer

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FOR THE YEAR ENDED 31 DECEMBER 2016

Review of financial activities

Overview

The Association is showing a surplus of £1,955. Tatton contributed £2,729 to Conservative Campaign HQ.

Income and expenditure

Income

The Income for the year amounted to £180,620 compared with £190,464 for the previous year.

Expenditure

Expenditure for the year amounted to £178,665 compared with £167,280 for the previous year.

Balance Sheet

The Association has reserves of £109,854 as at 31 December 2016 compared to £107,899 at 31 December 2015.

THE TATTON CONSERVATIVE ASSOCIATION

INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 DECEMBER 2016

		2016	2015
		£	£
Income			
Branch events		22,403	14,665
Women's branch events		3,804	7,034
Subscriptions		16,118	16,400
Patrons' Club		15,840	18,905
Portcullis Club		52,225	54,750
Fundraising events		40,212	1,068
Fighting fund surplus		-	50,435
Councillor contributions		6,818	6,556
Team 1000		6,507	7,740
Donations		2,934	8,561
Other donations non cash		12,500	3,340
Central Office Credits		341	741
Bank Interest		918	269
Total income		180,620	190,464
Expenditure	Note	2016	2015
		£	£
Branch expenditure		11,599	3,721
Women's Branch expenditure		2,169	4,191
Patrons' Club expenditure		5,578	7,057
Portcullis Club expenditure		1,674	2,255
Fundraising costs		-	204
Salaries, superannuation and NI	6	64,283	70,662
Postage and petty cash		4,051	6,961
Printing and stationery		5,744	6,237
Events costs		16,651	-
Westminster printing and stationery		1,392	4,267
Services donations (non cash)		2,000	2,000
Office equipment		-	496
Electricity		3,034	1,905
Rent, rates and insurance		39,875	6,272
Rent, rates and insurance (non cash)		-	260
Telephone		2,015	1,670
Agent's expenses		1,935	1,611
Local Election expenses		760	26,407
Miscellaneous		1,851	2,460
Repairs and renewals		6,338	80
Central Office Membership Service Fee		-	2,146
IT Support		2,363	-
NW Target seat donations		3,000	5,000
Conservative Headquarters Quota		2,729	5,338
NW Euro and PCC donations		-376	5,000
NW Euro and PCC donations (non cash)		-	1,080
Total expenditure		178,665	167,280
Surplus for the year		1,955	23,184

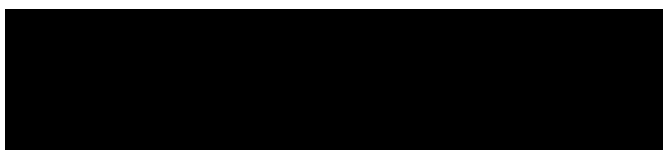
THE TATTON CONSERVATIVE ASSOCIATION

BALANCE SHEET

AS AT 31 DECEMBER 2016

	Note	2016 £	2015 £
Current assets			
Debtors including prepayments	3	20,432	23,230
Cash at bank and in hand	4	89,770	84,850
		110,202	108,080
Creditors falling due in less than one year			
Creditors including accruals	5	(348)	(181)
Net current assets		109,854	107,899
Financed by:			
Accumulated fund	7	109,854	107,899
Target seat reserve		-	-
Total funds		109,854	107,899

The accounts were approved by the Executive Council of the Association on 28 February 2017 and signed on its behalf by:



Cllr Don Hammond
Association Chairman & Registered Treasurer

THE TATTON CONSERVATIVE ASSOCIATION

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2016

1. Accounting Policies

The financial statements have been prepared in accordance with applicable accounting standards and guidance issued by the Electoral Commission.

2. Accounting Convention

The financial statements are prepared on an historical cost basis.

3. Debtors and prepayments

	2016 £	2015 £
Loan debtors	20,000	23,000
Prepayments	432	230
Total	20,432	23,230

Debtors include an amount of £2,000 (2015: £5,000) which is due after more than one year.

4. Cash at bank and in hand

	2016 £	2015 £
Cash held centrally	88,606	83,041
Amounts at Branches	1,164	1,809
Total	89,770	84,850

5. Creditors and accruals

	2016 £	2015 £
Accruals	348	181
Total	348	181

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NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2016

6. Salaries

The Association employed an average of 1 full time and 1 part time employees:

	2016	2015
	£	£
Salaries and NIC	52,712	61,585
Pension costs	11,571	9,077
Total	64,283	70,662

7. Funds

	Accumulated Fund	
	2016	2015
	£	£
Balance brought forward 1 January	107,899	84,715
Surplus for the year	1,955	23,184
Transfer	-	-
Balance carried forward 31 December	109,854	107,899

8. Donations

During the year the unit had donations totalling £84,555 (2015 - £65,930) that were reportable to the Electoral Commission, i.e. over £1,500 from the same donor in the year.

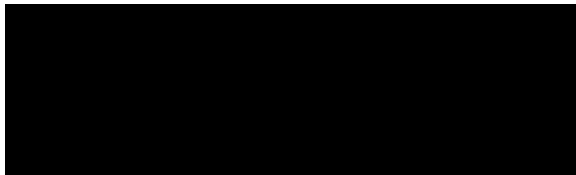
Within the Income and Expenditure Account the income relating to these donations is split between the Portcullis Club £54,500 (2015 - £50,250), Event Sponsorship £18,055 (2015 - £Nil), Team 1000 £Nil (2015 - £4,000), Fighting Fund £Nil, (2015 - £10,600), Bequest £2,000 (2015 - £Nil) and other donations (non cash) £10,000 (2015 - £1,080) captions, with other miscellaneous donations below the reporting threshold also being recognised within the Donation and Other Donations non cash captions.

The total donation income included in the Income and Expenditure Account is greater than the figure reported to the Electoral Commission because of donations received below the PPERA reporting threshold.

INDEPENDENT EXAMINER'S REPORT TO THE MEMBERS OF THE TATTON CONSERVATIVE ASSOCIATION

As with many other similar associations it has not been possible to verify a substantial proportion of the income from individuals and branches.

Subject to the above, it is our opinion that the Association has maintained proper accounting records and that the Balance Sheet and Income and Expenditure Account are in accordance with those accounting records.



Jackson Stephen LLP
Chartered Accountants
James House
Stonecross Business Park
Yew Tree Way
Warrington
Cheshire
WA3 3JD

14th March 2017