

The Labour Party

Crawley
Constituency Labour Party
Accounting Unit

STATEMENT OF ACCOUNTS

For the year ended 31 December 2019

INTRODUCTION

This Statement of Accounts provides a report of the political and financial activities of Crawley CLP Accounting Unit.

Registered address: The Labour Party, Southside, 105 Victoria Street,
London SW1E 6QT

For the purposes of the Political Parties Elections and Referendums Act 2000 the responsible officers are:

Name	Position
Matthew Gaffar	Registered Treasurer
Cllr Brenda Smith	Chair (Deputy Treasurer)

Mark Sudan was the Treasurer from 1st January until 4th February. Steve Pritchard (Deputy Treasure until 4th July) then acted as interim Treasurer whilst a replacement was found. Brenda Smith then took on the role as Deputy Treasure on 4th July. Matt Gaffar took on the permanent role on March 7th and continued for the rest of the reporting year.

This Statement of Accounts uses cash accounting in line with guidance issued by the Electoral Commission. Last year's accounts were prepared on the cash basis. The figures shown for last year have not been recalculated.

ELECTED OFFICIALS

Crawley Borough Councillors (19 of 36 Councillors on Crawley Borough Council)

Cllr Marion Ayling, Cllr Guriner Singh Jhans, Cllr Rory Fiveash, Cllr Jilly Hart, Cllr Ian Irvine , Cllr Michael Jones, Cllr Morgan Flak, Cllr Peter Lamb, Cllr Tim Lunnon, Cllr Shahzad Malik, Cllr Tom McAleney, Cllr Chris Mullins, Cllr Mike Pickett, Cllr Tahira Rana, Cllr Raj Sharma , Cllr Brenda Smith, Cllr Peter Smith, Cllr Karen Sudan and Cllr Geraint Thomas

West Sussex County Councillors (5 of the 70 West Sussex County Councillors and 5 of the 9 Councillors representing divisions within the Crawley Constituency)

Cllr Michael Jones, Cllr Chris Oxlade, Cllr Brian Quinn, Cllr Brenda Smith and Cllr Karen Sundan

REVIEW OF POLITICAL ACTIVITIES

A brief overview of the accounting unit's activities including campaigning and preparations for elections

2019 Crawley Borough Council Local Elections
2019 European Parliamentary Elections
2019 West Sussex County Council Three Bridges By-Election
2019 Crawley Borough Council Tilgate By-Election
2019 UK General Election

Membership

Details of membership numbers for 2019 compared to 2018

Membership was 696 in December 2018, compared to 678 by January 2020.

NB- As party meetings were suspended in December 2019 due to the General Election figures were taken January 2020.

REVIEW OF FINANCIAL ACTIVITIES

A brief summary to the CLP's income and expenditure for 2017 including significant changes since last year

Income:

Crawley Labour Party has 4 main income sources

1. Subscription. The CLP share from Members subscriptions totalled to £1,064.16
2. Affiliation Fees from Trade Unions and the Co-operative Party. This totalled to:
3. Contributions from other part units. Contributions from SE Region, CBC Labour Group and WSCC Labour Group totalled to £15,817.54
4. Fundraising and Donations
 - a) Individual Donations totalled to: £389.43
 - b) CLP Fundraising totalled to: £274.20
 - c) Premium Club Income totalled to: £453.00
 - d) Labour Party Donations totalled: £840.00

Expenditure:

The main expenditure of Crawley CLP is in campaigning. Printing, both in the form of commercial printing of literature and local printing costs a total of £12,171

Other expenditure includes paying expenses for our elections coordinator during the 2019 May local election and December 2019 General Election, this came to: £2,560.87

Future Expenses:



Future expenses are expect to follow previous year with regard to election materials for elections

Assets:

Crawley CLP has no significant assets.

DECLARATION

I confirm that this Statement of Accounts is correct to the best of my knowledge and has been approved by the accounting unit's management committee.

Signature	Date	Position
	1/9/20	Registered Treasurer
	11/10/20	Vice-Chair <i>* In vice of Chair</i>

Statement of Accounts 2019

Crawley CLP

1 January to 31 December 2019

RECEIPTS AND PAYMENTS

RECEIPTS	Note	2019	2018
Membership		£1,443.59	£1,648.80
Affiliations		£293.48	£4,57.56
Donations		£20,720.03	£3,061.00
Branch income		£1,867.82	£1,74.83
Fundraising income		£274.20	£1,059.94
Investment income		N/A	N/A
Transfers in		£2,764.88	£9,072.00
Property and rental income		N/A	N/A
Profit on sale of assets		N/A	N/A
Miscellaneous		N/A	£455.04
Total receipts		£27,364.00	£15,929.17

PAYMENTS	Note	2019	2018
Membership subscriptions		N/A	N/A
Property costs		N/A	N/A
Office costs		£0.00	£199.35
Branch expenditure		£1,867.82	£169.16
Staff costs		N/A	N/A
Transfers out		£139.90	£85.00
Campaigning costs		£17,522.72	£8,188.71
Fundraising costs		N/A	£330.00
Financing charges and taxation		£204.35	£204.35
Miscellaneous		N/A	£2,407.31
Total payments		£19,734.79	£11,513.88

Surplus/(Deficit) for the year		£7,629.21	£4,415.29
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Statement of Assets and Liabilities

At 31 December 2019

Fixed assets	Note	2019	2018
Property		N/A	N/A
Fixtures and fittings		N/A	N/A
Office equipment		Negligible	Negligible
Total fixed assets			

Current assets			
Cash in hand		£2,438.29	£2,488.09
Current/Constituency Account		£2,438.29	£2,488.09
Campaign Account		£11,542.63	£7,260.58
Premium Account		£624.77	£1,035.77
Ifield Branch Account		£452.83	£283.13
Southgate Branch Main Account		£0.94	£1.16
Southgate Branch Savings Account		£270.75	£268.60
Total current assets		£15,330.21	£6,987.02
Total assets		£15,330.21	£6,882.08

Liabilities			
Loans outstanding		£0.00	£0.00
Total liabilities			

Net assets/(liabilities)		£6,351.72	£4,415.29
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Annual Statement of Accounts 2019

Crawley CLP

1 January to 31 December 2019

Notes to accounts

Note 1 - Membership

Membership	2019		2018	
	Incoming	Outgoing	Incoming	Outgoing
From Head Office	£1,344.55	-	£1,648.80	-
Subs collected locally	-	-	-	-
Subs sent to head office	-	-	-	-
Total	£1,344.55	-	£1,648.80	-

Note 2 - Affiliations

Organisation	2019	2018
Co-op Party	£30.00	£30.00
CWU	£200.00	£300.00
Unite	£12.00	£66.00
Unison	£12.00	£22.08
GMB	£21.48	£21.48
USDAW	£12.00	£12.00
ASLEF	£6.00	£6.00
Total	£293.48	£457.56

Note 3 - Donations

Cash and non-cash (notional) donations with a value of more than £500 are reported to the central Labour Party at the end of the quarter in which they are received. In turn, the central Labour Party reports some donations received by the Accounting Unit on to the Electoral Commission as follows:

- a) donations from Trade Unions and the Co-operative Party of more than £500
- b) donations of more than £1500 from the same donor (individuals, companies, unincorporated associations etc.) in a calendar year given either as a single donation or several donations of more than £500 which add up to more than £1500.

A list of the donations received by the Accounting Unit which have been reported to the Electoral Commission can be viewed at: <http://www.electoralcommission.org.uk/party-finance/PEF-online-registers>.

Donations	2019	2018
More than £1500		
CBC Labour Group	£13,017.54	
Sub-total	£13,017.54	
All other donations	£4,625.00	£3,061.00
Total donations	£17,642.54	£3,061.00

Note 4 - Branch income and expenditure

Branch	2019		2018	
	Income	Expenditure	Income	Expenditure
<i>Ifield Branch</i>	£169.70	£250.00	£124.50	£100.00
<i>Southgate Branch</i>	£3.00	£3.22	£50.33	£69.16
TOTAL	£172.70	£253.22	£174.83	£169.16

Note 5 - Fundraising

Event	2019			2018		
	Income	Costs	Profit	Income	Expenditure	Profit
Annual Dinner	N/A	N/A	N/A	N/A	N/A	N/A
Summer BBQ	N/A	N/A	N/A	N/A	N/A	N/A
Monthly raffle at GC	N/A	N/A	N/A	N/A	N/A	N/A
Book sale	N/A	N/A	N/A	N/A	N/A	N/A

Note 6 - Investment Income

Bank accounts	Balance at 31/12/19	Interest received	Balance at 31/12/18	Interest received
Constituency account	N/A	N/A	N/A	N/A
Campaign account	N/A	N/A	N/A	N/A
Premises account	N/A	N/A	N/A	N/A
100 Club account	N/A	N/A	N/A	N/A

Note 7 - Transfers

Transfer to/from	Purpose of transfer	Amount	
		Incoming	Outgoing
Lewis CLP	2019 GE Donation	£1,000	
WSCC Labour Party	2019GE Donation	£1,500	
WSCC Labour Group	2019 GE Donation	£1,300	
CBC Labour Group	2019 GE Donation	£13,017.54	
SE Labour Party Affiliation Fees			£87.50
Total		£16,874.15	£87.50

**Note 8 – Property
Rental Income & Costs**

Item	2019		2018	
	Income	Expenditure	Income	Expenditure
Rental of office space to MP	N/A	N/A	N/A	N/A
Rental of office space to community organisation	N/A	N/A	N/A	N/A
Hall hire	N/A	N/A	N/A	N/A
Business Rates	N/A	N/A	N/A	N/A
Utilities	N/A	N/A	N/A	N/A
Insurance	N/A	N/A	N/A	N/A
Repairs and renewals	N/A	N/A	N/A	N/A
Legal costs	N/A	N/A	N/A	N/A
Cleaning	N/A	N/A	N/A	N/A
Total				

Note 9 - Miscellaneous

Item	2019		2018	
	Income	Expenditure	Income	Expenditure
Delegates fees – annual and regional Conferences	£0.00	£302	£0.00	£501.00
Delegates expenses – Annual and regional Conference	£0.00	£1,208.52	£0.00	£513.64
Total		£1,510.52		£1,014.64

Note 10 - Office costs

Item	2019	2018
Stationery (non-campaigning)	£0.00	N/A
Postage (non-campaigning)	N/A	£69.35
Telephones and internet	N/A	N/A
Room hire for meetings	£717.00	£130.00
Photocopier hire	N/A	N/A
Consumables	N/A	N/A
Total	£717.00	£199.35

Note 11 - Staff costs

Item	2019	2018
Commercial Printing	N/A	N/A
Campaign Hall Hire	N/A	N/A
Marked Electoral Register	N/A	N/A
Postage and Delivery	N/A	N/A
Website	N/A	N/A
Campaign Petrol	N/A	N/A
Local Printing	N/A	N/A
Total	N/A	N/A

Note 12 - Campaign costs

Item	2019	2018
Commercial printing	£12,538.00	£5,805,.00
Design costs	N/A	N/A
Photographs	N/A	N/A
Postage	£225.95	£104.89
Website	£28.66	£129.32
Risograph costs	N/A	N/A
Outdoor publicity	N/A	N/A
Balloons & gas	N/A	N/A
Room/Hall Hire	£200.00	£336.17
Telephone Costs	£411.00	N/A
Misc	£4,031.94	£1,743.33
	£17,522.72	£8,118.71

Note 13 - Financing charges and tax

Bank accounts	2019	2018
Bank charges (all accounts)	£204.35	£204.35
Corporation Tax	N/A	N/A